



Meldreth Primary School
High Street, Meldreth, Nr. Royston, Herts. SG8 6LA

Telephone: 01763 260432

Fax: 01763 269919

Email: office@meldreth.cambs.sch.uk

Website: www.meldreth.cambs.sch.uk

'Learning together for life'

Headteacher: Mrs Sasha Howard

Deputy Head: Mr Andrew Jones

Dear Applicant,

Thank you for expressing an interest in our 0.6 (maternity cover) Early Years, class teacher vacancy at Meldreth Primary School starting Tuesday 18th April 2017.

Your application pack should contain, an application form, a job description and a person specification which tells you what information we will be judging applications on. It would be useful for you to enclose information about these attributes and qualifications on your form or in your letter.

Meldreth is a friendly and forward looking school that benefits from a strong staff team who work hard to support each other. We are fortunate to have children who are keen to learn, aided by supportive parents and Governors. Our recent Good Ofsted report (March 2016) quoted the following comment from our staff:

'The respect, care and well-being afforded to all, children and staff alike, at Meldreth Primary School makes it a very enjoyable and rewarding place to work.'

The school is organised into six classes, with KS1 and EY children in discrete year groups and KS2 taught in mixed classes. Every class is supported by experienced TAs, who help to support the learning and teaching in the school.

I enclose an application form, job description, person specification and our Safeguarding and Child Protection policy and our guidance to safer working practices at Meldreth Primary School. The closing date for applications is Friday 3rd February at 9am. Interviews are likely to take place on Wednesday 8th February. We would like to encourage you to visit the school, please make an appointment with Mrs Chris Robinson, our School Administrator on 01763 260432 or email her at office@meldreth.cambs.sch.uk.

If you do decide to apply please complete the enclosed application form accompanied by a covering letter and return it to school by the specified date. I look forward to receiving your application and wish you the very best of luck.

Yours sincerely,

Sasha Howard
Headteacher