

**Meldreth Primary School**  
**Play Leader Person Specification**



	ESSENTIAL	DESIRABLE	EVIDENCE
<b>Education, Training and Qualifications</b>	<ul style="list-style-type: none"> <li>No formal training required</li> </ul>	<ul style="list-style-type: none"> <li>Level 3 Play leader, Paediatric first aid, Food hygiene, etc – (<i>training will be given</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Application form/ letter</li> <li>Documentary evidence</li> <li>Interview</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with and supporting children</li> </ul>	<ul style="list-style-type: none"> <li>Ability to work collaboratively within different teams and lead by example</li> </ul>	<ul style="list-style-type: none"> <li>Application form/ letter</li> <li>Documentary evidence</li> <li>Interview</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Ability to plan and prepare a range of inclusive play activities for all children</li> </ul>	<ul style="list-style-type: none"> <li>Ability to safeguard all children</li> <li>Some knowledge of positive behaviour strategies</li> <li>Ability to work within the school's policies and procedures</li> </ul>	<ul style="list-style-type: none"> <li>Application form/ letter</li> <li>Documentary evidence</li> <li>Interview</li> <li>Two References</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>Ability to work within a committee structure, to shape the strategic direction of the wrap around care</li> <li>Ability to demonstrate inclusive strategies for all children</li> <li>Ability to liaise and communicate, positively and professionally with all parents/carers</li> <li>Ability to listen and create solutions</li> <li>Demonstrate effective behaviour management strategies</li> <li>Good time management skills</li> </ul>	<ul style="list-style-type: none"> <li>Ability to manage the day to day running and finances of wrap around care</li> <li>Ability to communicate clearly with children and parents</li> <li>Ability to listen and supervise all children</li> <li>Ability to create positive play experiences for all children</li> </ul>	<ul style="list-style-type: none"> <li>Application form/ letter</li> <li>Documentary evidence</li> <li>Interview</li> <li>Two references</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>Honest and hardworking</li> <li>Positive and enthusiastic</li> <li>Flexible and able to respond positively to change</li> <li>Effective team player</li> </ul>	<ul style="list-style-type: none"> <li>Able to contribute to effective school harmony</li> <li>Ability to be creative</li> <li>Ability to build positive and happy relationships with children</li> </ul>	<ul style="list-style-type: none"> <li>Application form/ letter</li> <li>Documentary evidence</li> <li>Interview</li> <li>Two references</li> </ul>